

## CAMBRIDGE ARCHAEOLOGY FIELD GROUP

DRAFT Minutes of the Annual General Meeting held virtually  
at 7.30 p.m. on 2nd June 2021

Dr Paul Spoerry, President, in the Chair

12 members were present.

1. **MINUTES OF LAST AGM**

Copies of the Minutes of the Annual General Meeting held on the 4th April 2019 had been circulated and, on the proposal of Terry Dymott, seconded by Barrie Fuller, were **CONFIRMED** as a correct record for signature by the President.

Copies of the Minutes of the virtual General Meeting held on the 30th September 2020 had been circulated and, on the proposal of Robert Skeen, seconded by Susanne Thompson, were **CONFIRMED** as a correct record for signature by the President.

2. **CHAIRMAN'S REPORT**

The chairman's report on the difficult past two years had been circulated and was accepted.

*The report is appended to the minute book copy of these minutes.*

3. **SECRETARY'S REPORT**

The secretary's short report on the business and activities of the Group during the past year had been circulated and was accepted.

*The report is appended to the minute book copy of these minutes.*

4. **FIELDWORK REPORT**

The report on fieldwork during the year, compiled by Mike Coles and Terry Dymott, had been circulated and the president commented on the impressive amount of work carried out given the restrictions of the year. Terry Dymott further reported that the latest Clopton pottery identifications had been received from Paul Blinkhorn and that he was preparing the second phase report for the Clopton fieldwalking. The fieldwork report was accepted.

*The report is appended to the minute book copy of these minutes.*

5. **TREASURER'S REPORT**

The uncertified accounts had been circulated and the treasurer reported that the previous year's accounts had not yet been examined either but that arrangements were being put in place for this as a matter of urgency. The treasurer also commented that Group finances needed members to pay subscriptions this year – the alternative methods would be circulated – but that he hoped that the shortfall could be ridden out.

Barrie Fuller, as chairman of the Group, congratulated John Waterhouse on the work he had done in taking on the role of treasurer.

On the proposal of Barrie Fuller, seconded by Colin Coates, the accounts were **ADOPTED subject to examination.**

*The accounts are attached to the minute book copy of these minutes.*

6. **SUBSCRIPTIONS**

The president commented on the Group's need to increase its income, either by an increase in members or in subscription levels, but it was felt that decisions should wait for current year results.

As recommended by the Committee and on the proposal of John Waterhouse, seconded by Terry Dymott, it was **RESOLVED** that subscriptions for 2021/22 (from 1st April 2021) be retained at:

- £12 individual membership
- £18 family membership
- Entrance to lectures for non-members £1 (unchanged)

7. **ELECTION OF OFFICERS AND COMMITTEE**

All officers and committee members were willing to stand again, but there was one vacancy. On the proposal of John Waterhouse, seconded by Mike Coles, it was **RESOLVED** that Susanne Thompson be elected to the committee. No further nominations had been received.

The following were therefore elected to the offices indicated for 2021/22:

Chairman	Barrie Fuller, 6 Gilbert Close, Lymington, Hampshire, SO41 3PG
Secretary	Susan May, 94 High Street, Great Shelford, Cambridge, CB22 5EH
Treasurer	John Waterhouse, 22 Topcliffe Way, Cambridge, CB1 8SH
Fieldwork Coordinator	Mike Coles, 44 Cantelupe Road, Haslingfield, Cambridge, CB23 7LU
Committee	Colin Coates, 14 Humber Drive, Yaxley, Peterborough, PE7 3QB Peter Cornelissen, 4 St Albans, Fordham Road, Newmarket, CB8 7AJ Terry Dymott, 26 Barrons Way, Comberton, Cambridge CB23 7EQ Robert Skeen, 2 Malton Lane, Meldreth, Royston, SG8 6PA Susanne Thompson, 1 Larchfield, Gough Way, Cambridge, CB3 9LR

Co-opted members June Woodfield, 4 Swordfish Drive, Upper Cambourne, CB23 6LG

8. **ELECTION OF EXAMINER OF ACCOUNTS**

On the proposal of John Waterhouse, seconded by Barrie Fuller, the meeting **RESOLVED** that Rob Noble be elected examiner of accounts for 2021/22.

9. **AMENDMENT TO THE CONSTITUTION**

The secretary explained that changing insurer had highlighted that the Group should not accept under-18 year-olds on their own since members did not hold Disclosure and Barring Service certification. This was, in practice, likely to have little effect since in recent years few of that age had been involved. The president noted that the costs to deliver DBS certification would be prohibitive for a group of our size. The proposed closure of some university archaeology courses was noted.

The constitution currently allowed anyone to apply for membership, so the meeting was asked to consider the amendment of paragraphs 3 and 4 to effect such a change.

On the proposal of Mike Coles, seconded by Colin Coates, it was

**RESOLVED** that paragraph 3 of the Constitution be amended to

*Any person 18 years of age or over may apply for membership of the Group.....*

and paragraph 4 to:

*Members may bring their own children under the age of 18 to Group activities but must remain responsible for their children at all times.*

Consequential changes to the membership application form and child protection policy statement were also **ACCEPTED**, the meeting accepting that changes might be needed if the situation changed.

*The amended documents are attached to the minute book copy of these minutes*

10. **ANY OTHER BUSINESS**

Barrie Fuller reported that it was hoped to be able to return to the McDonald Institute for talks in October, but that, if that was not possible, the Group should be able to use the University Zoom capability. If the Institute was open to the Group, there would be COVID-secure conditions. He invited ideas for speakers and the president offered himself and a speaker on Norfolk churches.

Barrie reported that the Val Whittaker bursary would not be offered this year as he was unable to contact the relevant staff at the University. He then thanked the treasurer and secretary for their work on the constitution and John Waterhouse for hosting the Zoom meetings.

The president reported that arrangements for staff to work in the OAE premises at Bar Hill were subject to agreement with their Trades Union. One relaxation had just been agreed and the next might bring the situation closer to that pre-pandemic, although it was likely that fewer staff would work in the building for the foreseeable future. He would ask the office to give the Group a timeline.

The meeting closed at 8.00 p.m.

Chairman.....

Date.....