



Cambridge Archaeology Field Group Child Protection Policy Statement

Cambridge Archaeology Field Group is open to people of all ages and recognises it has a duty of care to safeguard all young people involved. The group will ensure the protection of all young people through adherence to this policy. Membership of young people under the age of sixteen requires permission by the parent/guardian. Under-fourteens must be accompanied by their parent/guardian or a responsible adult designated by the parent/guardian. Transport to and from activities must be provided by the parent/guardian or responsible adult.

We will seek to safeguard children and young people by:

Requiring adult members to sign to say they have read this Child Protection Policy Statement and promise to adhere to it. The conduct of adults who accompany young people must be appropriate at all times. Together we will:

- Treat all young people with respect and dignity.
- Provide an example of good conduct and acceptable behaviour.
- Always work in an open environment. With the exception of the young person's designated responsible adult, no young person should be left alone in the company of another adult for any period of time.
- Ensure that if any form of manual/physical support is required it will be provided openly. If a young person needs assistance of a personal nature, this support should be provided by the designated responsible adult only.
- Avoid horseplay and inappropriate touching of any kind.
- Seek permission of the young person's parent/guardian before taking their photograph.
- Challenge all unacceptable behaviour. Allegations of sexual or physical abuse and/or where the child is in significant danger, should be reported to the NSPCC, Social Services or the Police immediately.

If a young person discloses to you

Listen to what they have to say and do not ask leading questions. If you are uncertain about the best course of action, contact the NSPCC for advice. Tell the young person what you are doing.

Helpline Numbers

NSPCC: 0808 800 5000 (for adults concerned about a child). <http://www.nspcc.org.uk/>

Cambridgeshire Social Services: 0345 045 5203. This number is available Monday to Friday, 8am – 5pm. Outside hours and at weekends, ring the Emergency Duty Team 01733 234734.

Police: 0845 4564564. Ask for the Child Protection Team.